

Jessica Smith
23 Fairview Street
Portland, Oregon 12344
(555) 555-0906

Do2Learn, Inc.
8760 River Boulevard
Portland, OR 12344

June 29, 2011

Dear Office Manager,

I am seeking a position with a computer/technology company. I recently earned my B.S. in Computer Science at Oregon College. I have always been fascinated by computers and consider myself very advanced regarding their use. I also performed very well in my computer courses in college. Recently, I developed a computer gaming programming in my spare time, which is based off of Anime. I have researched your company and am impressed with the products it has developed. Given my skills in computers and technology, I believe I would be an excellent fit for a position within your company.

I have enclosed a copy of my resume for your consideration and would welcome any questions you may have for me. Please feel free to contact me at jessicasmith@email.com or (555) 555-0906. Thank you for your time.

Sincerely,

Jessica Smith

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