

JobTIPS



Key Points - During the Interview

1. The interviewer asks you most of the questions.
2. Most of your answers should be at least 5 sentences long.
3. As you answer a question, pause for several seconds after a few sentences to make sure your interviewer does not have questions or comments about what you are saying.
4. It is okay if the interviewer interrupts you to ask more about something you have just said.
5. Stay on topic – only talk about things that are directly related to the job.
6. Smile and make eye contact occasionally.
7. Use an upbeat tone of voice.
8. Sit up straight throughout the interview.
9. Don't fidget or yawn during the interview.