

In larger cities, a common mode of getting from place to place is by taking the subway. A subway may be referred to by another name or term depending on the city. For example, it may be called “the metro,” “the train,” or “the underground.”

**If you take the subway, you will need to:**



Look at the subway schedule.

There are several ways to find the subway schedule:

1. You can usually find the subway schedule **online**. Type in “subway schedule” and the name of the city you live or work in into an online search engine, such as google.com.
2. Go to your city or town’s official webpage.
3. You can also find the subway schedule at the subway station. It is likely posted on the wall somewhere, possibly in an electronic version. There is probably also a printed paper copy of the subway schedule that you can take home with you. This is recommended so that you can refer to it when needed.

Once you have a subway schedule, you need to figure out:



The location of the subway station.



What time you need to catch the subway before work.



What subway station to get off at closest to work.



If you need to change trains to get to your destination.



What time you need to catch the subway after work.



Bring money to pay for your ride on the subway.



Arrive at the subway station **5 - 10 minutes early**. Subways tend to be a reliable mode of transportation and run on time. That means *you* must be on time to catch it. Otherwise, you will have to wait for the next scheduled train, and you may be late for work.

**Cost:** There is a small fare for taking the subway or train to work. The price varies depending on what city you live in. You may be able to buy a pass at a discounted price if you will be using the subway frequently.