**Completing the Application
To Do List:**

1. Get your completed Employment History Worksheet from your notebook

2. Go to www._____

3. Click "Log-in"

4. Type your username and password

5. Press "Enter" key

6. Click "Continue Application"

7. Type information on page 2 in the correct fields:

    a.   Current Employer, dates employed, pay

    b.   Previous Employer, dates employed, pay, reason for leaving

    c.   Previous Employer, dates employed, pay, reason for leaving

8. Click "Save & Continue"

9. Come get me so we can review the page together