

Managing Relationships Graphic Organizer Checklist

| Managing Relationships |
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| You know the co-worker's name, and s/he knows your name. |
| You have been with the co-worker at lunch or at break at least 4 times and BOTH have talked about your interests and he has talked about his. |
| You can identify the interests of the co-worker and have found at least one area of mutual interest. |
| If you answer "yes" to the above statements, then you may choose to approach the co-worker to request engaging in a shared activity NOT during work hours while you and/or the co-worker are engaged in job-related tasks. |